



Forecast 5 Essentials Training Course

BOOK NOW!

SPACES ARE LIMITED

(+64 9) 820 9960
Sales@forecast5.com

When:

Monday 11th February

Where:

Online

Duration:

9:00am – 4:00pm

Price:

\$450 + GST per attendee. Book 2 or more people from the same company and receive a discount.

Forecast 5 Training Course goes towards Accountant CPD hours.

Objectives:

The Essentials training course is perfect course for the new users of Forecast 5 to build their skill and learn the quickest and best practice in the preparation of your budgets. Understand how you can use Forecast 5 to suit you, your business, your clients and how to use this powerful tool better. Your confidence in using Forecast 5 will skyrocket after this training course!

What the course will cover:

Session One:

Creating a Forecast Settings
Record Parameters
Annual Profile
Currency
GST PAYE

Session Two:

Sections
Records
Record Properties

Session Three:

Deferred Opening Balances
Preparation for Opening Balances
Entry of the Opening Balance Sheet

Session Four:

Entry – P & L Records

Session Five:

Data Entry – Balance Sheet Records

Session Six:

Main Bank Account
Additional Bank Accounts
Tax
Dividends

Session Seven:

What If
Changing the Extent of a Forecast
Handling Actual Figures



Forecast 5 Essentials Training Course Booking Form

ONLINE

Monday 11th February

Company name:

Phone:

Address:

Attendees name and
email:

Authorised by (Name)

Position

Signature:

Once signed and returned we will email you through an invoice for payment which needs to be paid before the course commences.

I hereby accept and agree to the terms and conditions, located at www.forecast5.com/t&c